

EQUAL JUSTICE AUTHORITY

Date: April 14, 2025

Time: 4:00pm

Location: [Zoom](#)

AGENDA

1. Welcome
2. Approval of Minutes
3. Insurance Update - Charlie
4. Finance Update - Charlie & Staff
5. Application Release Planning
 - a. Final Application
 - b. Review & Approve Application Guide
 - c. Review & Approve FAQs
 - d. Tuesday Email Announcement & Webpage Updates
 - e. Grant Information Sessions
 - i. Wednesday, April 23 - 12:00 p.m.
 - ii. Monday, May 5 - 5:00 p.m.
6. Open Discussion
 - a. Next Meeting: April 21 - 4:00 p.m.
7. Action Items:
 - a. Review the Draft Recusal Policy & Draft Award Letter/Terms & Conditions for 4/21 Meeting
8. Adjournment

Grant Timeline

March

3/15: Develop criteria, formula, and rubric - *completed*

3/15: Develop grant cycle timeline - *completed*

3/31: Review stakeholder input - *completed*

April

4/8: Finalize application - *completed*

4/15: Release application

May

5/15: Application deadline

June

6/15: Make decisions on applications, grant amounts, and notify applicants

July

7/1: Distribute awards