

**Equal Justice Authority Board
Minutes Board Meeting
February 25, 2025**

The meeting was convened at 1:00 p.m. by chair Matt Baca.

The meeting was conducted via Zoom.

The following Board Members were present: Matt Baca, Toni-Anne Nunez, Cesar Jimenez, Charlie Willman, Renzo Reategui, and Elisa Overall (Emo). Lauren Peach and AJ Esser were unable to attend.

No members of the public were present.

The minutes of the February 18, 2025 Board meeting were approved with no changes.

Finance update (Charlie) Charlie has applied for the PDPA which account is needed to open the bank account and it could take two weeks to get this. Charlie has reached out to Judicial regarding the Court of Appeals and they are working on this but they might need the PDPA before it can be set up. Denver Probate check arrived and the total for now is \$311,616. Denver County Court will send one check next month for January and February. Alpine Bank has sent its proposal and offered good rates. Given the confidential nature of that (negotiations) Charlie did not indicate the rates. Charlie has reached out to the three banking institutions recommended by Matt and has sent First Bank a RFP. Waiting to hear back from someone at ENT Credit Union and InBank.

Staffing agreement update (Lauren and Renzo) Renzo said pretty much done. Emo noted two insurance questions that they need answers. Document retention for 5 years which is industry standards. Raise E&O to \$1.0 million. I raised the issue of who is the insured. Discussion coverages, additional insureds etc. Also coverage for Crime and Cyber coverage is going to be needed. Emo has hired a staff person to work on Authority's work. Masters in Public Policy.

Legislative update (Matt and Emo) Not much here. Still waiting to hear about movement of the two funds which is the No. 1 strategy for this right now, thus this is serious consideration. This is a \$3.0 million influx to Authority. This may change insurance and staffing. There are formulas etc that would likely transfer. License plate effort 300-400 signatures still needed.

Grant timeline (Toni-Anne and Cesar) this is general time line. Just need to develop action persons for these. Charlie will send out a request to Steven Vasconcellos, the State Court Administrator about the distribution formula/criteria used by Judicial for the Family Violence Justice Fund and the Eviction Legal Defense Fund.

3/15 - develop evaluation criteria, including formula and rubric
3/15 - develop grant cycle timeline
3/31 - review stakeholder input and hold any town hall
4/8 - finalize application
4/15 - release application
5/15 - application deadline
6/15 - make decisions on applications and notify applicants
6/15 - make decisions on 1/1-5/31 grant amounts
7/1 - distribute awards

Suggested committees (Toni-Anne and Cesar)

Emo already has some input from Stakeholders.

Rubric/criteria - Toni-Anne and Cesar
Formula/criteria - points assessed to Rubric (might be included in above)
Specific Timeline approval
Application – Colorado Common Grant Application - revised - Charlie
Platform/email for application process - Bid Net – ATJC website
Employment agreement with ATJC
Budget - Charlie
Process for application review – any disqualifications
Recusal process/capacity for others.

The next meeting will be March 3, 2025 at 3:00 p.m.

Tentative extra meeting also set for March 10th at 4:00 pm

The meeting was adjourned at 1:56 pm



Charles H. Willman, Secretary/Treasurer