



Meeting Minutes

Committee Name: Technology Committee

Date: 9.15.23

Attendees: Jackie Marro, Ric Morgan, Jason Lynch, Lois Lupica, John Tull, Vesna Milojevic, Penny Wagner, Dick Gast, Elisa Overall

Agenda Items

1. TIG grant for online portal development
 - a. **Discussion:** CLS has been awarded a grant for the development of the portal. Additional details like project timeline, process for hiring project manager, rough overall project budget, etc. were discussed. Project start date is scheduled for Nov. 1, 2023.
 - b. **Action item:** Review job description for project manager
 - i. **Person(s) Responsible:** Any committee members interested
 - ii. **Deadline:** 1 week from today

2. MOU with CLS for portal project
 - a. **Discussion:** Discussion of what to include in a Memorandum of Understanding with CLS to govern the implementation and future maintenance of the portal. Of high importance will be how decisions about content are made and who has final say on what to include in the portal.
 - b. **Action item:** Rough draft MOU
 - i. **Person(s) Responsible:** Jason Lynch, followed by committee members
 - ii. **Deadline:** 1 week from today
 - c. **Additional notes:** Following rough draft, Lois Lupica and Emo will finalize for approval by ATJC Executive Committee.

3. Priority legal topics that should be covered in the first version of the portal
 - a. **Discussion:**
 - i. Review of survey of tech committee members with suggestions for top 3-5 areas of inclusion. Generally highest priority areas, in order of importance: were 1) family matters, 2) housing, 3) domestic abuse, government benefits, probate, small claims, debt collection 4) private property disputes, disability rights, money cases, 5) consumer protection, guardianship & conservatorship, record sealing, estate planning, trial preparation.
 - ii. Review of additional sources of information & data instructive on this issue, which included:

1. Ric Morgan's data by regional clinic across the state broken down between property, domestic, and other (civil).
2. Regional data is available from SRLCs in all 22 districts and would need to be compiled. SRLCs had contact with >200,000 litigants last year. Case type per contact is recorded.
3. Judicial department data for FY23 was just released on percentage of cases filed where both parties were self-represented, broken down between Domestic Relations, District Civil, and County Civil.
4. Of significance: many blind spots exist despite the richness of the existing data. For example: people for whom barriers are so high they never make it to the courts or the library/VPC, and immigrant communities.

b. Action item: N/A

i. Person(s) Responsible:

ii. Deadline:

c. Additional notes: These sources of data will likely play a role in the research & discovery phase of the grant-funded project, and to an even greater extent once the top 3-5 subject areas have been built out and decision about the subsequent subject areas are needed.