Committee Name: Communications

Date: October 17, 2023

Attendees: Hannah Borowski, Brittany Kauffman, Tim Macdonald, Faith Miller, Elisa Marie Overall, Diana Poole, John Tull, Shannon Warren

<u>Agenda Items</u>

1. Minutes from September 19, 2023 Meeting
   a. Approved

2. Annual Report
   a. **Decision made by vote:** n/a
   b. **Action item: Draft Annual Report**
      i. **Person(s) Responsible: Emo, Hannah Borowski, Brittany Kauffman, and Communications Committee**
      ii. **Deadline:** First Draft by November 3, 2023
      iii. **Additional notes:** In advance of the meeting, Brittany circulated a draft annual report outline for review and discussion. The committee discussed the key goals for the annual report, including highlighting the work of the Commission over the year. The committee liked the idea of having a thread and message throughout rather than using the strategic initiatives as the guiding organization. The committee brainstormed different ideas for a cohesive theme for the report and landed on "Partnering on a Shared Commitment to Justice For All." Emo will work on a draft of the report with the interns help, as well as Brittany's, and the Committee also volunteered to contribute and review drafts.
   c. **Action item: Gather Quotes from Partners**
      i. **Person(s) Responsible: Emo**
      ii. **Deadline:** November 3, 2023
      d. **Additional notes:** In build on this theme, Emo will reach out to our stakeholder entities to ask for quotes that we can include in the annual report.

3. Miscellaneous Updates
   a. **Decision made by vote:** n/a
   b. **Action item:** n/a
   c. **Additional notes:** Emo shared an update on the op ed discussion from our last meeting. Given discussions across other committees and with other partners, Emo learned of

opportunities to engage with our legislative partners through personal contacts. Because that will likely be more successful, she is pursuing that route instead. She is working on a one-pager regarding the LLP program to educate the legislature about their important role in this program as well.