

**Equal Justice Authority Board**  
**Minutes Board Meeting**  
**March 3, 2025**

The meeting was convened at 3:00 p.m. by Board Chair, Matt Baca.

The meeting was conducted via Zoom.

The following Board Members were present: Lauren Peach, Matt Baca, Toni-Anne Nunez, AJ Esser, Cesar Jimenez, Charlie Willman, Renzo Reategui, Elisa Overall (Emo) Elise Bechthold was also present as Access to Justice Commission staff person. Introductions were made of all Board members.

No members of the public were present.

The minutes of the February 25, 2025 Board meeting were approved with no changes.

**Finance update** Charlie had forwarded a confidential email to the Board earlier today which contained the two proposals he has received to date. He is waiting for potentially a third one today. Charlie wanted to know if the Board wanted to go forward today with a selection or wait until the third bank response is received. Charlie noted he is still waiting on the PDPA account number and hopes to have that this week. The Court of Appeals should have their funds from January sent out later this week as well.

**Staffing agreement update** Lauren said very close to agreement - insurance is one issue including Cyber insurance - increase E & O insurance amount - Matt reached out to Jordan at Coltaf regarding best practice but has not heard back. Lauren talked about reporting section an agreement of term through June of 2026. Discussion regarding notices. Circulate agreement to Board and getting input so ready to sign at next meeting. Matt will not be voting as will Toni-Anne talked about being on both boards - Lauren said input is okay but not approval. Charlie agreed they should not vote. Emo noted an insurance issue and she looked at the Commission agreement with Venture Capital. Insurance could slow down execution of agreement. Right now Commission will cover the Authority but we still need to decide what insurance does the Authority need as well. Commission will increase the amount of insurance it has. Emo will send out a draft before the next meeting for input.

**Legislative update** Matt indicated that a group of organization met with Senator Mike Weissman and it looks like these two funds are headed to EJAB. No draft bill has been produced. Charlie noted that he and Emo are meeting with State Judicial representatives on Wednesday to talk about formula information.

**Grant timeline** Matt said this timeline is here for information every meeting.

- 3/15 - develop evaluation criteria, including formula and rubric
- 3/15 - develop grant cycle timeline
- 3/31 - review stakeholder input and hold any townhall
- 4/8 - finalize application
- 4/15 - release application
- 5/15 - application deadline
- 6/15 - make decisions on applications and notify applicants
- 6/15 - make decisions on 1/1-5/31 grant amounts
- 7/1 - distribute awards

**Suggested committees**

1. Rubric/formula/criteria/process for application review - disqualifications  
Judge Esser, Charlie
2. Specific Timeline approval  
Done - will review at each meeting.
3. Application – Colorado Common Grant Application - revised?  
Toni-Anne, Charlie, with Emo and Elise

Fold this into application: Platform/email for application process - Bid Net – ATJC website

4. Employment agreement with ATJC  
Lauren and Renzo and Emo
5. Budget  
Charlie, Matt, Emo/Elise
6. Recusal process/capacity for others  
Lauren, Renzo

The next meeting will be March 10 at 4:00 pm

The meeting was adjourned at 3:59 pm